



聖公會以馬內利堂
Richmond Emmanuel Church

Pre-Authorized Debit Form (Electronic Fund Transfer)

Step 1) Donor Personal Information (please print)

Surname _____ Given Name (s) _____
 Address _____
 City _____ Email Address _____
 Province _____ Phone Number () _____
 Postal Code _____ () _____

Step 2) Please attach a personal voided cheque for account information

Name of Bank/Financial Institution _____

Step 3) Pre-Authorized Payment Information

This donation is made on behalf of: _____ an individual
 _____ a business

Please debit my bank account monthly (15th of each month):
 ___ \$100 ___ \$200 ___ \$300 ___ \$500 \$ _____ or specify other amount

Start Date: _____ Stop Date: _____ (if applicable)

Donation Envelope # _____

If the date selected is a holiday, the debit will be processed to your account on the next business day. Please notify the REC bookkeeper if you wish to change the donation amount or have any questions at finance@richmondemmanuelchurch.org

I/we authorize Richmond Emmanuel Church and the financial institution designated (or any other financial institution I/We may authorize at any time) to begin deductions as per my/our instructions for monthly regular recurring payments and/or one-time payments from time to time. REC will obtain my/our authorization for any other one-time or sporadic debits. I waive any requirement for pre-notification of changes in the amounts of pre-authorized debits drawn against my account at the financial institution in accordance with this authorization. This authority is to remain in effect until REC has received written notification from me/us of its change or termination. This notification must be received at least ten business days before the next debit is scheduled at the address provided below. I/We have certain recourse rights if any debit does not comply with this agreement. For example, I/we have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement.

I/we am/are the persons who are authorized to sign on the above account.

Signature: _____

Date: _____

Richmond Emmanuel Church
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